



The Organization of Information

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1 VOLUME

This latest edition of *The Organization of Information* is a key resource for anyone in the beginning stages of their LIS career as well as longstanding professionals and paraprofessionals seeking accurate, clear, and up-to-date guidance on information organization activities across the discipline. The book begins with a historical look at information organization methods, covering libraries, archives, museums, and online settings. It then addresses the types of retrieval tools used throughout the discipline—catalogs, finding aids, indexes, bibliographies, and search engines—before describing the functionality of systems, explaining the basic principles of system design, and defining how they affect information organization. The principles and functionality of metadata is next, with coverage of the types, functions, tools, and models (particularly FRBR, IFLA-LRM, RDF) and how encoding works for use and sharing—for example, MARC, XML schemas, and linked data approaches.

The latter portion of the resource describes specific activities related to the creation of metadata for resources. These chapters offer an overview of the major issues, challenges, and standards used in the information professions, addressing topics such as resource description (including standards found in RDA, DACS, and CCO), access points, authority control, subject analysis, controlled vocabularies—notably LCSH, MeSH, Sears, and AAT—and categorization systems such as DDC and LCC.

FEATURES

Provides an essential overview of information organization—a central activity in library and information science—that describes approaches to organizing in libraries, archives, museums, online settings, indexing services, and other environments

Newly revised and updated to reflect changes in cataloging rules, address new standards, and introduce upcoming changes

Expands the scope of content relating to information organization in non-library settings

Features vocabulary and acronym lists at the end of each chapter to help readers stay abreast of new terminology

Daniel N. Joudrey, MLIS, PhD, is professor in the School of Library and Information Science, Simmons College, Boston, MA, where he teaches information organization, subject cataloging and classification, and descriptive cataloging. His published works include the Libraries Unlimited books *Introduction to Cataloging and Classification, 11th Edition* (with Arlene G. Taylor and David P. Miller); *The Organization of Information, 3rd Edition* (with Arlene G. Taylor); "Cataloging" in *The Encyclopedia of Library and Information Science*; and various articles, including some on cataloging education, published in *Cataloging & Classification Quarterly*. With Janis Young, he is co-instructor of the Library of Congress's LCSH Online Training videos. Joudrey's research interests include aboutness determination, subject access to information, and cataloging education. He holds an MLIS and a PhD from the School of Information Sciences at the University of Pittsburgh, where his studies, guided by Dr. Arlene Taylor, focused on subject cataloging, particularly that of determining aboutness.

Arlene G. Taylor, MSLS, PhD, is professor emerita, School of Information Sciences, University of Pittsburgh. Her experience as a library school educator covered more than 30 years, and she was active in the American Library Association for more than 30 years. She is author of numerous articles and books, including the Libraries Unlimited books *Introduction to Cataloging and Classification, 11th Edition* (with Daniel N. Joudrey and David P. Miller); *The Organization of Information, 3rd Edition* (with Daniel N. Joudrey); and *Understanding FRBR: What It Is and How It Will Affect Our Retrieval Tools*. Taylor received the 1996 Margaret Mann Citation from ALA/ALCTS, the 2000 ALA/Highsmith Library Literature Award, and the 2011 Distinguished Alumnus Award from the Graduate School of Library and Information Science of the University of Illinois. She has given more than 90 guest presentations for international, national, state, and regional library groups.

Katherine M. Wisser, MA, MSLS, PhD, is associate professor at the School of Library and Information Science, Simmons College, Boston, MA, where she teaches information organization, archival access and use, metadata, indexing and thesaurus construction, and the history of libraries. Her research interests include metadata, archival description, classification, and the history of libraries. Her publications include articles in *American Archivist*, *Journal of Contemporary Archival Studies*, *Journal of Library Metadata*, and *Journal of Archival Organization*. She served as chair of the working group that established EAC-CPF for the Society of American Archivists.